

**Napa County Law Library Board
of
Trustees Meeting Agenda**

Historic Courthouse
825 Brown Street
Third Floor Administrative Conference Room
Wednesday, September 4, 2024
12:15 PM

Trustees

Hon. Mark Boessenecker
Neil Bowman-Davis
Brian Dewitt
James Jones
Anthony Halstead
Hon. Victoria Wood

1. Call to Order: Marked Attendees as present or absent
2. Adoption of Agenda Order
3. Approval of the Minutes
 - a. Discussion and Possible Action for the Approval of the July 2024 meeting of the Napa County Law Library Board of Trustees meeting minutes.
4. Public Comment
5. Old Business
 - a. Agreement with Nikolaos (Update)
 - b. Additional employer as County Extra Help (Update)
6. New Business
 - a. Copier Contract Renewal (expires 8/30) – Action Item
 - b. Board of Supervisors approval for extra help staffing (Update)
 - c. Lawyers in library in conjunction w/Bar Association (Agenda Item)
 - d. New judicial member of board to replace Judge Stamps (Agenda Item)
7. Trustee Comments and Announcements
8. Agenda Building
9. Set Date, Time, and Location of Next Meeting
 - **Wednesday, October 2nd, 12:15 pm.**
Historic Courthouse, 3rd Floor, Executive Conference Room
10. Adjournment

NAPA COUNTY LAW LIBRARY BOARD OF TRUSTEE MINUTES

July 24, 2024

[All votes will be acknowledged by attendee's present]

1. CALL TO ORDER:

The Law Library Trustee met in regular session on Wednesday, July 24, 2024. The meeting was called to order at 12:19 p.m. by Trustee Halstead with the following trustees present - Neil Bowman-Davis, Brian Dewitt, Jim Jones, and the Honorable Mark Boessenecker. The Honorable Victoria Wood and Commissioner Robert Stamps are excused.

2. ADOPTION OF THE AGENDA ORDER:

*Motion moved by Trustee, Jim Jones and second by Trustee the Honorable Mark Boessenecker to accept the agenda order.
Motion passed 4-0.*

3. APPROVAL OF THE MINUTES:

Discussion and Possible Action for the Approval of the June 5, 2024, Napa County Law Library Board of Trustees meeting minutes.

Motion moved by Trustee Halstead and seconded by Trustee, the Honorable Mark Boessenecker to approve the minutes. Motion passed 4-0.

4. PUBLIC COMMENT:

None.

5. OLD BUSINESS:

- a. Nikolaos says he cannot get professional liability insurance due to expense. Discussion: "Commercial General Liability Policy". Anthony will relay to Nikolaos. Option to have County take Nikolaos as extra-help staffing. Nikolaos goes through background check, and County adds him and Law Library to their existing liability policy.

6. NEW BUSINESS:

- a. Board of Supervisors still needs to approve extra help staffing for Law Library which should be approved next month. The County has hired a bilingual extra help Legal Clerk who is interested in the Law Library staffing position. Anthony will speak to her and provide follow up at the next meeting.
- b. Liability coverage discussion ensues on whether Nikolaus should continue to seek coverage or County will assume responsibility. Anthony met with new “risk agency” with County.
- c. New contract with County and discussions with Court were started. The County and Court agree that it makes sense for the County to assume responsibility over the Trust. The Trust would reimburse The County for costs. This would be the same approach for Nikolaos. There would be no extra contract for Nikolaos – he would be “extra-help employee.”
- d. The Honorable Robert Stamps will be stepping down as a proxy for the Honorable Joseph Solga. This will be an agenda item for the bench meeting in August.

5. TRUSTEE COMMENTS AND ANNOUNCEMENTS:

None

8. AGENDA BUILDING:

- 1) Lawyers in library – w/Bar Association (Co-Sponsor) – Anthony will bring proposal next meeting. Idea is for lawyers to volunteer their time In Law Library (2 hours every 6 mos.). Creates visibility and provides help.

9. SET DATE, TIME, AND PLACE OF NEXT MEETING:

**Wednesday, August 14, 2024, at 12:15pm.
Historic Courthouse
825 Brown Street, Executive Office Conference Room
In-Person**

10. ADJOURNMENT:

Meeting adjourned at 12:41 p.m.