

**Napa County Law Library Board
of
Trustees Meeting Agenda**

Historic Courthouse
825 Brown Street
Third Floor Administrative Conference Room
Wednesday, June 5, 2024
12:15 PM

Trustees

Hon. Mark Boessenecker
Neil Bowman-Davis
Brian Dewitt
James Jones
Anthony Halstead
Hon. Victoria Wood
Commissioner Robert
Stamps

1. Call to Order: Marked Attendees as present or absent
2. Adoption of Agenda Order
3. Approval of the Minutes
 - a. Discussion and Possible Action for the Approval of the May 2024 **Special Meeting** of the Napa County Law Library Board of Trustees meeting minutes.
4. Public Comment
5. Old Business
 - a. Contract with Nikolaos Pelekis being reviewed by County with proposed changes
6. New Business
 - a. Discuss proposed County/Court process for handling staffing, services, contracts and payments (Action Item)
7. Trustee Comments and Announcements
8. Agenda Building
9. Set Date, Time, and Location of Next Meeting
 - **Wednesday, July 3rd, 12:15 pm.**
Historic Courthouse, 3rd Floor, Executive Conference Room
10. Adjournment

NAPA COUNTY LAW LIBRARY BOARD OF TRUSTEE MINUTES

May 8, 2024

[All votes will be acknowledged by attendee's present]

1. CALL TO ORDER:

The Law Library Trustee met in regular session on Wednesday, May 8, 2024. The meeting was called to order at 12:01 p.m. by Trustee Halstead with the following trustees present - Neil Bowman-Davis, Brian Dewitt, Jim Jones, and Commissioner Robert Stamps. The Honorable Victoria Wood and the Honorable Mark Boessenecker are excused.

2. ADOPTION OF THE AGENDA ORDER:

*Motion moved by Trustee, Halstead and second by Trustee Neil Bowman-Davis to accept the agenda order.
Motion passed 4-0.*

3. APPROVAL OF THE MINUTES:

Discussion and Possible Action for the Approval of the February 7, 2024, Napa County Law Library Board of Trustees meeting minutes.

Motion moved by Trustee Neil Bowman-Davis and seconded by Trustee, Halstead to approve the minutes. Motion passed 4-0.

4. PUBLIC COMMENT:

None.

OLD BUSINESS:

None.

5. NEW BUSINESS:

- a. Discussion and approval to have Trustee Neil Bowman-Davis to temporarily step in and check on Law Library for a few hours each week. Trustee Bowman will also continue to speak with the volunteer in Self-Help to see if he is interested.

Motion moved by Trustee Jim Jones and second by Trustee, Neil Bowman-Davis to approve Trustee Halstead to inquire about sick leave with the County for Michael. Motion passed 4-0.

- b. A plaque was personally delivered to Michael Blend from the Court. The Board of Trustees will prepare a formal letter of resignation and mail to him, acknowledging Michael's last day of service.

Trustee Bowman-Davis discussed providing more "sick days" paid for his last week of service. Discussion ensued regarding a change in the law recently for independent contractors. Discussion and approval to have Trustee Halstead inquire with County Counsel's office if Michael is entitled to sick leave.

Motion moved by Trustee Jim Jones and second by Trustee, Anthony Halstead to move forward with independent contract with Nikolaos Pelekis. and the Napa County Law Library Motion passed 4-0.

- c. Review and discussion of terms of contract with Nikolaos Pelekis. The following items were discussed regarding changes:
 - Pg 7; Conflict of Interest, Change to "Trustees"-no issue w/contract for services for Law Library
 - Pg 1: Term of Service (not 1 year); w/mutual consent, 1 additional year
 - Change to Compensation - \$35 as "Napa Library Associate 1 – change for 2 years or slight increase 2/cola – Trustees to provide on-going staffing (separate contract) – employee only w/County, no benefits w/sick leave
 - Court recommends services provided by Napa Superior Court (not employer or joint employer)

Discussion and approval to review final contract before going distribution and to vote on final draft at June meeting.

Motion moved by Trustee Halstead and second by Commissioner Stamps to make the changes suggested to the contract and review at June meeting for final vote. Motion passed 4-0.

- d. Review of Quarterly Financial Report

6. TRUSTEE COMMENTS AND ANNOUNCEMENTS:

None

8. AGENDA BUILDING:

- 1) Changes to Nikolaos Pelekis contract and final draft presented at June Meeting.

9. SET DATE, TIME, AND PLACE OF NEXT MEETING:

Wednesday, July 3, 2024, at 12:15pm.

Historic Courthouse

825 Brown Street, Executive Office Conference Room

In-Person

10. ADJOURNMENT:

Meeting adjourned at 12:49 p.m.