



A Tradition of Stewardship  
A Commitment to Service

# COUNTY OF NAPA JUVENILE JUSTICE COMMISSION

## NAPA COUNTY JUVENILE JUSTICE COMMISSION 2011 ANNUAL INSPECTION REPORT

### General Information:

The Juvenile Justice Commission of Napa County is a state mandated county commission consisting of both adult members and student members from any of the high schools in the county. The Juvenile Justice Commission is charged with the annual inspection of the county juvenile hall. The commissioners are appointed by the presiding Judge of the Napa County Superior Court.

### Location and type of facility inspected:

Name and location is Napa County Juvenile Justice Center 212 Walnut Street Napa, CA 94559 Phone 707-253-4361. Type of facility inspected is juvenile hall detention center.

### Copies of this 2011 Annual Report will go to:

The Presiding Juvenile Court Judge of Napa County, Chief Probation Officer of Napa County, Deputy Director of the Board of Corrections State of California, Juvenile Hall Superintendent, and the Assistant Juvenile Hall Superintendent of Napa County.

### Date and Time of Inspection

October 4<sup>th</sup>, 2011 Tuesday and October 5<sup>th</sup> 2011 Wednesday at 9:00 a.m. and October 7<sup>th</sup>, 2011 Friday at 10:00 a.m.

The Juvenile Justice Commission had to be split into 3 teams all conducting inspections of the juvenile hall school, kitchen, toilet facilities, showers, examining room, wards rooms, exterior and interior of the facility. Commissioners interviewed the administrative staff, nursing staff, school staff, food service staff, and wards in custody. On October 4<sup>th</sup>, 2011 of the inspection there were 16 boys and 5 girls.

## **Juvenile Ward Interviews:**

A total of 17 wards were interviewed. The ages of the wards varied from 13 years old to 18 years old, 8 wards were at Level 1, 0 wards were at Level 2, 5 wards were at Level 3 and 2 wards were at Level 4 and 2 wards were ISP (Individual Special Program). 17 wards knew what the rules are while at Juvenile hall and all wards were well aware of what happens to them when they break those rules such as having points reduced or being sent back to their room for lockdown. There were 3 wards in Juvenile hall for the first time, 4 wards for the second time, 0 wards for the third time, 3 wards for the fourth time, 1 ward for the fifth time, 3 wards for the sixth time, 2 wards for the seventh time, and 1 ward for more than eleven times. 16 wards were to be released anywhere from 1 day to 3 months, 1 ward was not sure. 17 wards interviewed were in custody ranging from 1 week to 10 months. 17 wards interviewed knew what personal possessions they could or could not have in their room. 10 wards felt comfortable knowing there is someone on staff that they could speak to, 2 wards felt there was not anyone they could talk to and 5 wards felt sometimes. 14 wards felt that there were staff officers from their ethnic background that could speak their primary language, 3 wards felt sometimes. 17 wards knew what medical services, including psychological counseling were available for them. 17 wards knew that by filling out a form they could obtain these services. 14 wards knew that religious services were available, 3 wards did not know. 17 wards interviewed knew how often and how long they could exercise daily. 17 wards knew they could shower once a day and 13 wards were aware of how often their families were allowed to visit them, 4 wards did not know. 17 wards were aware that they were allowed to talk during meals after everyone is seated at the table and 16 wards were aware there are provisions for special diets, and 1 ward was not aware. 6 wards were aware that sometimes staff would eat with them, and 6 wards were not aware and 5 wards said sometimes. 16 wards attended school on the grounds, and 1 ward attended school off the grounds.

## **Juvenile Ward Interviews Additional Findings and Recommendations:**

### **Question #1: Are the hall rules understandable and reasonable?**

Finding #1 17 wards found them understandable, reasonable, and fair.

Recommendation: None

### **Question # 2: Are the rules posted**

Finding #2 15 of the wards were aware that the hall rules are posted and 1 ward was not and 1 ward was unknown.

Recommendation: None

### **Question # 3: Are staff consistent and fair when enforcing rules and issuing consequences?**

Finding #3 12 wards felt that staff officers are consistent and fair, 3 wards felt that some staff officers were not consistent when enforcing the juvenile hall rules and 2 wards felt the staff was fair and consistent sometimes.

Recommendation: None

**Question #4: Are Rules and Procedures reviewed with you when you enter the hall?**

Finding # 4 15 wards had the Rules and Procedures reviewed upon entering the hall and 2 wards stated they were not given the Rules and Procedures.

Recommendation: Rules and Procedures need to be given to or read to the juveniles when they enter the hall. Have wards sign attestation that they have received and read the Rules and agree to abide to them.

**Question #5: Describe the Grievance Procedure?**

Finding #5 13 wards knew about filling out a form for the Grievance Procedure, and 3 wards were unable to describe the Grievance Procedure, 1 ward did not know anything about the Grievance Procedure.

Recommendation: Review Grievance Procedures at intake. Have wards sign attestation that they have received and read the rules and agree to abide to them.

**Question #6: How are you made aware of the Grievance Procedure upon entering the hall and have you ever filled out a grievance report?**

Finding #6 1 ward was made aware of the Grievance Procedure by staff, 10 wards by packet received at intake, and 6 wards were not aware. 2 wards have never filed a grievance, 15 out of 17 wards filled out a grievance report.

Recommendation: Review Grievance Procedure at intake.

**Question #7: How are they handled by staff?**

Finding #7 11 wards did not know how they were handled, and 6 wards were aware that a staff member or a supervisor would review the grievances with them after their grievance was filed.

Recommendation: None

**Question #8: Do you think the daily point system works well and is fair?**

Finding #8 13 wards felt that the daily point system works well and is fair, 2 wards felt it depended on the staff, 1 ward felt that points are taken away for little mistakes and 1 ward felt that the staff is not consistent in taking points away.

Recommendation: None

**Question #9: Are you aware the Juvenile Justice and Delinquency Prevention Commission are now reviewing the resident's Grievances each month?**

Finding #9 1 ward was aware that the Juvenile Justice Commission reviews their grievances each month and 16 wards were not aware of the commission's monthly review of their grievances.

Recommendation: Wards need to be made aware that the Juvenile Justice Commission reviews all grievances monthly.

**Question # 10: Is there adequate space, convenient times or accommodation to parent work schedules, special visits etc.**

Finding #10 10 wards felt that there is adequate space and accommodations for visits. 2 wards felt there was not enough privacy, 1 ward felt not enough space and 4 wards felt not enough convenient times for their parents work schedules. Note: Wards felt there was a problem scheduling special visits.

Recommendation: None

**Question # 11: Is there adequate privacy during visits and how are visits supervised?**

Finding #11 6 wards felt there was no privacy, 11 wards felt there was adequate privacy, and 16 wards were aware that staff officers supervise visits and 1 ward did not know because he did not have visits.

Recommendation: None

**Question #12: Describe the hall supervision.**

Finding #12 All 17 wards felt that staff supervision is good, fine, ok, adequate, constant and comfortable to be around.

Recommendation: None

**Question #13: How Accessible are staff when you need them?**

Finding #13 9 wards felt that staff officers were very accessible when needed, 4 wards felt staff was good and fair, and 1 ward felt staff was usually around, 2 wards felt it depended on the staff. 1 ward felt the staff was not very accessible. 17 wards felt that staff was accessible on every shift by ringing/pushing a button.

Recommendation: None

**Question #14: Do you feel safe from harm from staff?**

Finding #14 16 wards felt safe and 1 ward felt threatened and uncomfortable.

Recommendation: None

**Question #15: Do you feel safe from harm from the other kids?**

Finding #15 16 wards felt safe and 1 ward did not feel safe.

Recommendation: None

**Question #16: Tell us what things you like about the hall?**

Finding #16 7 wards liked the food, movie night, board games, free time, school, television, sleeping, time spent out of their rooms. 8 wards did not like anything about the hall, 1 ward liked the structure, and 1 ward liked staff.

Recommendation: None

**Question #17: Is your exercise period of one hour ever restricted?**

Finding #17 5 wards said yes, if you lose points, injured or have a medical excuse. 10 wards said no. 1 ward had no answer and 1 ward felt exercise was mandatory.

Recommendation: None

**Question #18: Describe recreation activities and supplies and is there enough quantity.**

Finding #18 All 17 wards enjoy basketball, video games, board games, dominos, all other games, watching television, playing cards, free time, P.E. and talking with people. 10 wards felt that there is enough quantity of recreational supplies, and 7 wards did not think there were enough supplies.

Recommendation: None

**Question #19: Describe the condition of the recreation supplies?**

Finding #19 10 wards felt the condition of the recreational supplies were fairly new, ok and good, 7 wards felt that there was a need for new stuff because the balls were flat and in poor condition.

Recommendation: Purchase new balls

**Question #20: Do you have access to personal hygiene accessories?**

Finding #20 17 wards acknowledged that they do have access to personal hygiene accessories from juvenile hall. Note: The wards complained about the soap they use instead of shampoo and how harsh it is on their hair.

Recommendation: Review soap used as shampoo in the hall.

**Question #21: What factors cause you to be most uncomfortable while at the hall?**

Finding #21 6 wards felt that there was nothing causing them to be uncomfortable while in the hall, 1 ward felt uncomfortable while in the showers because the shower doors don't provide enough privacy, 2 wards did not like being locked up, 1 ward disliked the lack of privacy, 1 ward did not like the fact they could not see their parents, 2 wards did not like the lights being on all the time, 1 ward did not like the food, 1 ward did not like being on Prospect, 1 ward did not like the fact that there were no comic books to read.

Recommendation: None

**Question #22: Is your privacy and safety maintained while you shower?**

Finding #22 16 wards interviewed felt their privacy and safety is well maintained while showering and 1 ward said no.

Recommendation: None

**Question #23: What provisions are provided for clothing, blankets?  
Air temperature, etc. to assure comfort?**

Finding #23 17 wards are aware that they would be provided with blankets, sheets, pillows, and extra blankets when needed. Note 7 wards added the temperature was cold in the rooms and felt there were not enough provisions to correct the temperature.

Recommendation: None

**Question #24: Are there programs offered to you that you participate in?**

Finding #24 14 wards interviewed do participate in some juvenile hall programs such as substance abuse classes, music therapy, church groups, pet therapy, Art, and Planned Parenthood. 3 wards felt no/not really.

Recommendation: None

**Question #25: What other kinds of programs would you like to see offered?**

Finding #25 12 wards would like to have programs like music, dance, yoga, sex education, peer pressure groups, cooking, college classes, girl's only groups, sport activities groups, and an art program, and 5 wards felt that there was no need for any other new programs.

Recommendation: None

### **Commissioners Inspection of the School Curriculum:**

Wards have 2 classrooms in juvenile hall and they have adequate school supplies. Wards can be excused from attending class by reason of illness, doctor, attorney, nurse visits, lockdown, probation issues, court appearances, and court ordered activities. We find that the halls school course work follows the Napa County Department of Education guidelines.

Recommendation: None

### **Juvenile Ward Interviews on School Curriculum, Additional Findings, and Recommendations:**

#### **Question #26: How would you describe the atmosphere in the classroom?**

Finding #26 16 wards had different comments regarding the atmosphere in their classroom; it was strict, it is calm, it is ok, it is small, really nice, good, quiet, better than public school, very helpful, everybody working hard, easy, controlled, appropriate, and the school is fine, 1 ward did not know because he/she went to school off grounds.

Recommendation: None

#### **Question #27: Are there adequate supplies in the classroom?**

Finding #27 16 wards felt that there are adequate supplies in the classroom and 1 ward did not know.

Recommendation: None

#### **Question #28: Are you provided with adequate school supplies in the hall for homework?**

Finding #28 16 wards interviewed felt there are adequate supplies when needed for homework, and 1 ward stated he/she did not have homework.

Recommendation: None

#### **Question #29: Describe your relationship to school, hall staff, and probation.**

Finding #29 13 wards felt the relationship with the school, hall staff and probation was good, ok or fair, the wards felt that staff members were cool, adequate, and the staff makes you feel comfortable. 4 wards complained about not seeing their probation officer.

Recommendation: Address turn around time for Probation officers once a request is submitted.

**Question #30: What would you like to share with us as a result of our visit?  
What works well, and what needs attention or correction?**

Finding #30 Commissioners findings were: Wards felt the need for more privacy during showers, better response when a request is submitted to see their probation officer, and to spend more time with the probation officer going over their case, more time out of their room, visitation schedule that fits their parents' needs, and the need for music therapy. Wards felt that the staff needed to be more consistent and something needs to be done about the shampoo they are required to use. It was brought to the attention of this commissioner (Pat Wells) that some staff needs more sensitivity training in dealing with wards of different races.

Recommendation: Address the soap used for showers and shampoo in the hall and review sensitivity training policies

**Commissioners Inspection of Programs and Correspondence:**

Programs are adequate for the wards while in custody at juvenile hall. There is a telephone available. Postage is free and letters written or received are unlimited for the wards. All outgoing mail by the wards is uncensored and unread.

Recommendations: None

**Commissioner Inspection on the Meals and Nutrition:**

Meals were found to be adequate and nutritious with no significant health or safety issues and in compliance with the Napa County Public Health Division.

Recommendations: None

**Inspection of Health Care Facility**

The Health Care Facility was clean. All cabinets and refrigerators were locked, except the medicine cabinet that the RN was using for daily medications. RN states that the medicine cabinet is locked when she is out of the office for any period of time or at the end of the workday.

The RN reviews all intake sheets when the minors are admitted to the hall. If there are any yes answers, the RN will see the patient that day; if all no answers, she will see them within 4 days of the intake.



If the minor returns in less than a 1 year time period, the RN will do a re-admit review; if minor is new or readmitted after more than a 1 year time period, the RN will do a complete physical, which the RNs have special training to conduct. PPDs are administered to all minors if more than 6 months since last admit or they are new to the hall (it is not given if there is a history of positive test). Pregnancy tests are done on all female minors on admit, using Consult Diagnostic Pregnancy tests. There has been no history of problems with the test. RN will repeat test in 10 days if unclear or risky behavior. STD screening tests are done routinely and other tests for diabetes etc. are done as ordered.

Vaccines are reviewed on all minors. The RN will review old chart if minor reenters the Hall and will have the parent complete history information, bring in record and give release of information form. The RN can often obtain needed information from the schools, if parent does not have (although has difficulty obtaining from Chamberlain and Liberty due to files not being kept on campus).

There is a medication binder that contains each minor's medication list with name, dosage, time and route to administer. If the minor brings in their own medication the RN will use if clearly labeled and will write on med sheet "own medication". The RN will use medicine until gone and then use individual bubble packs.

Dr. Firman is the MD on call for CFM and has history in emergency medicine. Dr. Firman does rounds every Friday in the a.m. and completes chart checks and will see minors as needed. Dr. Firman is available by pager or cell phone for consults at other times and has been easily reachable.

The RN states that since locking emergency kit with zip tie, since last inspection, it has been stocked and ready to go. RN states that there is no AED available on site. Reviewed with Christopher Howard who states they have the AED and that they are waiting for MD to sign off on it. Dr. Firman stated he would get it taken care of.

Recommendations: Complete process to have AED available and trainings as needed.

### **Juvenile Justice Report: Hall Staff Development Inspection**

1. Describe your training prior to being hired?  
Most staff have degrees in criminal justice or behavioral health; they also have experience in youth counseling, group homes, and prior work experience at other juvenile halls and on the job training.
2. In your own words, what is the mission of this juvenile hall?  
Rehabilitation of minors through evidence based practice, behavioral modification, cognitive work and keeping minors and community safe. Provide modeling and structure.
3. Tell us what you like about this juvenile hall?  
The staff likes the hall for a variety of reasons: the population, leadership, ability to interact with the minors and make a difference; the evidence based structure and practice, services provided to minors, small/newer facility, good staff and good training,

see minors actually benefitting from their stay, teamwork among staff and varied strengths and skill sets.

4. What is the hall's practice on conflict resolution with the wards?  
Separate minors, allow cool down then bring back together to discuss conflict, moderate conflict resolution, sign conflict resolution agreement.
5. Describe your relationship with your coworkers?  
Get along well with most staff, seems more professional than friendly. Communicate real well and know each-others' strengths and weaknesses. Coworkers are reliable and trustworthy.
6. If there are issues in your relationship with a co-worker on your shift, how is this dealt with?  
If an interpersonal issue arises staff discusses directly with that person and try and work it out. If unable to come to understanding or resolution, escalate to supervisor.
7. Do you feel supported by your co-workers?  
Most staff stated that they felt much supported by co-workers, some had concerns about management.
8. Describe staff meeting and team building with your co-workers in the hall.  
Beginning of shift briefings and monthly staff meetings which restarted this year, different team building activities. Noticed participation varies between shifts, mostly going well. Things seem better as staff turnover has stabilized; there have been potlucks & birthday celebrations. Staff felt extremely positive about meetings facilitated by Mary Butler.
9. How accessible is the juvenile hall staff to individual wards when they need to talk?  
Very accessible and has improved since adequate staffing now with new hires. Accessibility also depends on population. Mental health is also very quick to respond.
10. In your opinion how effective is the point system? Any changes you can recommend?  
Point system is newer and some are having harder time adjusting than others who feel it works as well as they didn't have any input into system. Staff also noted its how each person chooses to use the system. Some feel the system is improved and others think there should be a new system looked at. It was also noted that it may take too long to reach a reward although it can be done within 9 days and the minors with anger issues have a difficult time with it.
11. Do you have the option to subtract points or sit down and talk with the juveniles?  
Staff has the ability to adjust points, but it's a positive system and points are not taken away, they are earned. Counseling should always be done when points are not awarded or minor feels inadequate or discrepancy. It's encouraged for the staff and minor to discuss the points and how awarded. The points system can also depend on the mood of the staff person, some may be more generous and others may be more conservative.

12. How do you and your co-workers maintain consistency when enforcing the hall rules?  
Log book, briefings, emails. With 4 different shifts can be difficult to be consistent and communication can be difficult. Biggest help is working consistently with the same staff which facilitates good communication. Following policy, using same point system practices and reminding minors and staff of rules.
13. If a juvenile disagrees with the way a rule or discipline is implemented against them, how are they able to express this?  
Due process, following chain and escalating with grievances as needed but foremost having minor talk with staff.
14. How do you feel about the hall rule you implement?  
They are the rules of society, fair and driven by society and safety. Staff may need to explain reasoning of rules to minors. Provide structure to minors that they often don't get at home. Some staff felt that there are too many rules (41 at present).
15. Are you aware that the Juvenile Justice Commission is now reviewing the wards Grievances?  
The majority of staff was aware of this, a couple didn't know how often and only a couple was unaware of this process.
16. In your opinion what works well here at this facility?  
Most felt the point system worked well, ability to give the minors individual attention, general program structure, communication, staffed well, consistency with program rules and minors.
17. In your opinion what needs attention or correction?  
Some staff felt there needs to be more community outreach and resources. Better utilization of time in the hall for behavior changes and to teach life skills and better ways to cope. More morale building and extra help to support the team and keep units staffed well. Some staff also mentioned that they would like to see more consistency between staff and administration.
18. Any other final comments?  
Most staff had no further comments and the ones that did were happy with their jobs in Napa County and felt the facility was a great place to work and things keep getting better.

## **JUVENILE HALL PHYSICAL INSPECTION REPORT**

The physical inspection of the Napa County Juvenile Hall occurred on 10/7/1011. The condition of the grounds, including the exterior and interior of the building were clean, tidy and well kept. The sleeping rooms were clean and all mattresses were off the floor. The wards are able to get clean shirts, socks, towels and undergarments every day. Wards are able to obtain clean sheets once a week, (or as needed). Wards are also able to obtain clean blankets, once a month, (or as needed). At any time they can ask for additional blankets if they are cold. (They are issued 2 blankets on intake).

All wards are allowed 3 books, 3 pictures, and 1 little golf pencil in their room. The lighting was adequate and the temperature (which is controlled down town through public works) felt appropriate for the weather.

All minors are given a Hall Orientation Information sheet upon intake which describes the facility rules, the point system, filing a grievance, how to access medical and mental health services, school, visits, recreation and exercise, etc. This is also posted on each unit.

While inspecting the kitchen, we noticed that weekly menus are posted and rotate every 4 weeks. Staff is always present and supervises the wards during meal time. The food is delivered to each unit with the capacity to keep hot foods warm and cold items cool. After everyone is served, the wards are able to converse with one another. The wards have ½ hour to eat and can take food to their room if they have not completed their meal. The kitchen was clean and all chemicals were locked in a closet. In regards to food handling and sanitation, all kitchen staff is required to take classes and are certified in food safety management. In fact, the Napa Health Department inspects the kitchen annually and for the last 2 years, there were no points taken off. They received the top grade of “A”. Upon intake, the nurse asks the youth about any dietary restrictions, allergies to foods etc. These “special diets”, are posted in the kitchen and are strictly adhered to.

Wards are able to shower 1 time a day at night or as needed (court appearance etc.) All their clothing is organized by size for both girls and boys and staff will disperse these as well as hygiene accessories, (i.e.: toothpaste, deodorant, shampoo etc.)

All wards receive a minimum of 1 hour per day of physical exercise. In addition, the hall has many other programs the wards can participate in, such as religious services, medical and mental health counseling, substance abuse counseling, Planned Parenthood, art and music appreciation, animal therapy, and opportunities to work in the garden or the kitchen.

The discipline system includes a point system where wards can earn privileges based on good behavior, and lose privileges based on not earning all their points. Wards enter the hall on level #4 and can work on becoming the most privileged, level #1.

There is a tracking system for Grievances and Serious Incident reports and the Juvenile Justice Commission reviews all of these at their monthly meeting. The hall staff has posted the grievance policy and has grievance forms posted and available for use in each unit. The hall’s philosophy is to resolve issues at the lowest level possible, however they have a system in place if a ward is not satisfied with the resolution and can meet with staff supervisors if need be.

The wards are able to have their immediate family visit them twice a week. These visits are supervised. The wards probation office would have to give permission for any special visits, (i.e.: brothers or sisters, or other relatives). The wards have the availability to make phone calls based on their privileges and upon booking; they are able to make phone calls as well. They can send mail to whoever they wish, with postage being provided by the hall staff. All confidential correspondence with their lawyers etc. are not read or opened by hall staff. All other mail is reviewed for inappropriate content or contraband, which would then be given to the wards probation officer.

There are two classrooms, one off each unit. Napa County Office of Education provides 1 special education teacher and 4 aids that float between each classroom. The atmosphere was quiet, and well organized with a capacity of no more than 25 wards in each classroom. Wards work toward earning credits like they would in any other school setting in Napa. There were plenty of computers, books, paper etc. in each classroom with many of the students' work proudly displayed on the walls.

In summary, Juvenile Hall is extremely well organized with systems in place which allow for staff consistency between shifts. Hall rules and behavioral expectations are posted on the walls, and all forms are posted if a ward needs to request talking to the nurse, doctor, probation officer etc. The building maintenance, both inside and outside is very clean and organized.

The only improvement that the supervisors mentioned, would be that they would like to see a bigger yard for the recreation of the wards.

## **Juvenile Justice Center Facility Report**

The County of Napa, Juvenile Hall has the capacity to house 50 youth. On the day of the inspection, on October 7, 2011, there were a total of 21 youth, 3 girls and 18 boys. This facility has never exceeded its capacity.

The average length of stay in Juvenile Hall is typically 2 to 3 weeks.

Fire Drills are conducted quarterly and all inspections (including public health, fire, public works, grand jury, California Standards Authority, Juvenile Justice Commission etc.) are done annually.

During the day, the staff to child ratio is 1-10, during sleeping hours, 1-30.

Each year the staff has some turnover. This year included 2 retirements, promotions, maternity leave etc.

The Juvenile Hall schedules one Spanish speaking staff on each shift and has access to the language phone line for other languages which is available 24 hours/7 days a week.

The Hall has a widely diverse staff including Hispanic, African American, Anglo, Palestinian, and Japanese. All staff goes through an intensive background check, including medical and psychological, before being considered to hire. New hires are required to have 40 hours of orientation training before working on the unit. In addition, once the staff is hired they are required to do additional standards of training, which include training on policy and procedures, safety and security, daily operations, sexual harassment training, etc. Line staffs are required to do 24 hours a year, and supervisors, 40 hours a year. All employees in the department are trained, including volunteers.

### **Commissioners Inspection of the Kitchen:**

The kitchen was very clean with weekly prepared menus and individual food allergies posted. The wards have 20-30 minutes to eat once the last ward is seated and can begin conversing once everyone has their food. The servings appear ample, nutritious and appetizing. Staff monitors the wards at all times. Some privileged wards are allowed to work in the kitchen with supervision. All chemicals are stored behind locked doors.

Recommendations: None

**Juvenile Wards Interviews on Meals, Nutrition, Ample Servings, Additional Findings, and Recommendation:**

**Question #31: Describe the food and nutrition**

Finding #31 14 wards felt that the food is nutritious, appetizing, good, fair, healthy, great, and it's ok. 3 wards felt that the food was bad, nasty, and fatty.

Recommendations: None

**Question #32: Are servings ample and appetizing?**

Finding #32 13 wards felt that the meals are amply served and are appetizing, 2 wards would like more food. 2 wards felt sometimes there was not ample food.

Recommendations: None

**Question #33: Do you have enough time to eat?**

Finding #33 13 wards feel they do have enough time to eat and 1 ward felt they don't and 3 wards felt sometimes.

Recommendations: None

**Commissioners Inspection on the Personal Appearance of Wards:**

Inspection found that the wards clothing is appropriate for the weather and their clothing was clean. All wards have access to personal hygiene accessories such as shampoo, toothpaste, toothbrushes, deodorants, feminine products, and hairbrushes.

Note: Wards complained about the soap they have to use for shampoo.

Recommendations: None. (See the recommendation to findings number 20 and 30)

**Commissioners Inspection Regarding Visits:**

13 wards interviewed were allowed two (2) one hour visits a week limited to parents and grandparents. 1 ward had no visits, 1 ward did not know about visits, 1 ward had one (1) visit a week and 1 ward stated once or twice a week visits. Other members of the family have to be approved and arranged by Probation. 10 wards felt there was plenty of space for the visits and flexibility in range of visiting hours. 7 wards felt there was not enough space, privacy or convenient times. The visits are supervised; visits are not private unless previously arranged. Not all minors have visits.

Recommendations: None

### **Commissioners Inspection regarding the Orientation for the Wards:**

13 wards were given rules and procedures at intake, and 2 wards were not. 13 wards were aware of the Rules and Grievance Procedures and also were aware that they were posted in both English and Spanish in each unit. 4 wards indicated that they were not aware of the grievance procedures.

Recommendation: Staff needs to make sure that the procedures are reviewed with the wards at intake.

### **Commissioners Inspection of the Interior Condition of Juvenile Hall:**

The general condition of the interior of the Juvenile Hall (paint, floors, drains, plumbing, fixtures, air vents, and windows) is good. The hallways were clear, and the doors were not propped open. Everything looked clean.

Recommendation: None

### **Commissioners Inspection of the Exterior Condition of Juvenile Hall:**

The general conditions of the exterior of the Juvenile Hall (paint, roof, drains/gutters, etc.) are excellent.

Recommendation: None

### **Program:**

The wards are required to clean their rooms, observe personal hygiene and good table manners.

Staff provides positive reinforcement for good behavior. The staff model good behavior and lead by example. The staff deal with power and control struggles through mediation, conflict resolution and motivational interviews; staff works with the youth to encourage the development of socially acceptable behaviors and better interaction in the community through encouraging behavior modification and attendance at various classes that are offered. The mission of the Juvenile Hall is to keep the minor healthy and safe through custody, good care and control.

Wards have one (1) hour of exercise daily and one (1) hour of recreation time.

Most of the programs in the Hall are provided by volunteer organizations. Substance abuse counseling is recommended by Probation and provided by the Wolfe Center. A Victim Awareness class is taught by staff. Anger Replacement Therapy (ART) and Thinking Changes cover Gang Awareness; Youth at Risk and Girls Circle cover Sexual Harassment; these classes are provided by Planned Parenthood.

### **Discipline of Minors:**

Behavior modification is the type of discipline used. Wards points are adjusted according to their behavior (see attached new point system). The wards points determine the amount of time they can spend out of their rooms. Time outs, meals in rooms and writing papers on their bad behavior are methods used to encourage behavior modification. Interventions range from verbal counseling, room time and assigning essays to hands-on management without

restraints to management of assaultive behavior with restraints. Conflict resolution through meeting and talking with the minor/s are practiced. Grievances are read; bi-weekly statistics are recorded, and staff grievances are sent to their supervisor.

**Correspondence:**

Minors can call their parents and talk for five (5) minutes. Postage is free; outgoing mail is normally not read. In-coming mail is opened and checked for contraband but not read. Inappropriate mail and confidential correspondence, which is not touched, is delivered to Probation.

**Conclusions and Acknowledgments:**

We find the Juvenile Hall Facility in compliance with Title 15 and 24 requirements for the year 2011.

This Commission commends the Napa County Chief Probation Officer, Napa county Juvenile Hall Superintendent, Juvenile Hall Management, Juvenile Hall Staff Officers, and Juvenile Hall Personnel for their courtesy, respect, and concern during the 2011 Juvenile Hall Inspection.

For their help this Commission wishes to give special recognition and acknowledgement to Superintendent Christopher Howard and Assistant Superintendent Alexander J. Alarcon for their skillful proficient capabilities during the 2011 Juvenile Hall Inspection.

Thank you to the Commissioners of the Juvenile Justice Commission for their professionalism, efficiency, concern, and interest during the 2011 Juvenile Hall Inspection.

We commend and encourage Mary Butler to continue her positive staff meetings as they address concerns that certain staff has with management. Such actions, on Mary Butler's behalf, have proven to result in improving staff morale and we further commend her for that.

Members of the 2011 Inspection Team were commissioners: Samuel John Reyes, Sr. Randi Storm, Jennifer Muhlner, Charles Rose, Mike Coughlin, Jean McCollum Vice-Chair and Pat Wells Chairperson.